**KasunSamarasinghe **

No.4/3/C,

Duwawatte Road,

Thumbowila,

Piliyandala,

Sri Lanka.

Mob. +94775 180865

[kasunsamare@gmail.com](mailto:kasunsamare@gmail.com)

**CAREER OBJECTIVE**

I want to be professional, in the fields of Management Accountancy & Financial Accountancy while delivering my service to achieving organization objectives.

**WORKING EXPERIENCE**

More than 05 years working experience in agro chemical &fertilizer manufacturing company.

PRESENT POSITION

Oasis Marketing Co.(Pvt) Ltd.

03, Kotagedara, Madapatha

Piliyandala.

Oasis Marketing Co (Pvt) Ltd, doing business in Sri Lanka past 20 years in Agro chemicals, Fertilizers, Vegetable Seeds & Seeds paddy industry.

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| --- | --- | --- | --- |
| **CPACITY** | **REPORTING TO:** | **FROM** | **TO** |
| Assistant Management Accountant | Finance Manager | 2013-july | Present |

Duties and Responsibilities

* Preparation of financial reports on monthly basis and assist in the preparation of annual accounts.
* Perform bank reconciliation.
* Import costing on shipments.
* Preparing yearly and monthly sales forecast.
* Collecting, analyzing accounting information’s for preparing financial reports for special projects.
* Preparing monthly sales commission.
* Handling of monthly and yearly Stock Taking.
* Reconcile Asset & Liability accounts.
* Maintained The Ledger in a Computerized Accounting Package (MYOB)

PREVOIUS POSITION

Oasis Marketing Co.(Pvt) Ltd.

|  |  |  |  |
| --- | --- | --- | --- |
| **CPACITY** | **REPORTING TO:** | **FROM** | **TO** |
| Accounts Assistant | Accountant | 2010-June | 2011-October |
| Accounts Executive | Accountant | 2011-November | 2013-june |

Duties and Responsibilities

* Managing petty cash float and handling payments
* Final check of sales summaries
* Preparing payment vouchers and keep necessary records on payments
* Preparation of VAT,NBT,Import,Fixed Asset schedules

**PERSONAL INFORMATION**

* Full Name : KASUN SAMARASINGHE
* Date of Birth : 19th December 1989
* Gender : Male
* Nationality : Sri Lankan
* Religion : Buddhist
* Civil Status : Single
* National Identity Card No : 893543341V

**PROFESSIONAL QUALIFICATIONS**

Certified Management Accountant, Conducted by **Institute of Certified Management Accountant in Sri Lanka (CMA)** (Strategic Level completed)

Final Level (Strategic Level) Result

* Financial Strategy Policy B
* Strategic Management Accounting C
* Risk And Control Strategy Policy C
* Business Strategy Policy C

**EDUCATIONAL QUALIFICATIOS**

General Certificate of Education (Advance Level) Graduated in August 2008 at S.Thomas’ College Bandarawela.

**SUBJECT GRADE**

1. Accounting B
2. Economics B
3. Business Studies B
4. General English C
5. General Test 62

General Certificate of Education (Ordinary Level) Graduated in December 2005at S.Thomas’ College Bandarawela.

**SUBJECT GRADE**

1. Religion (Buddhism) A
2. Mathematics A
3. Business & Accounting Studies A
4. English Language B
5. Science & Technology B
6. Sinhala Language & Literature B
7. Geography B
8. Health & Physical Education B
9. Social Studies & History C
10. Music-Eastern C

**OTHER PROFESSIONAL QUALIFICATIONS**

Workshop on Import & Export procedure in NIBM 2011

**EXCTRA CURRICULA ACTIVITIES DURING SCHOOL**

* College Prefect from 2007-2008
* Member of the College SCOUT TROUP from 2002-2006
* Member of the College INTERACT CLUB from 2007-2008
* I have won the Class prize in the year 2007
* I have won the Economics & Business Prize in the year 2007& 2006
* Played for the college Soccer team2005-2008
* Treasury of the college Commerce Foundation 2007-2008

**LANGUAGE SKILSS**

* English –Fluent
* Sinhalese –Fluent
* English Language Course in British Council 2008

**COMPUTER SKILLS**

* Microsoft Excel,Word,Power point
* MYOB Accounting Package
* Certificate Course in Computer Science – Computer Course in NIBM in 2009

**NAMES OF NON RELATED REFEREES**

01. S.M.Selliah

Human Resource Manager

Oasis Marketing Co.(Pvt) Ltd

+94777788530

+94112707479

02. VidanarachchiKeerthirathne

Public Management Assistant

Police Station,

Elpitiya.

+94771030709

+94912291681

I do hereby declare that the information given above is true and accurate to the best of my knowledge. I will spare no effort in fulfilling the duties handed over to me to the best of my ability and to the satisfaction of my superiors.

Thanking You,

Signature Date